



**VEHICLE RELEASE GUIDANCE - (To be included with statutory notice)**

- 1. If the seized property is a vehicle with a registration mark, and you are claiming to be the registered keeper of the vehicle you must produce the registration document (the 'log book' / V5 document).**
- 2. The person claiming the vehicle must provide one proof of name and one proof of address. Any claim for release of a vehicle must be accompanied by sufficient information to enable the seizure authority to make a determination of entitlement to seized property.** \_\_\_\_\_  
\_\_\_\_\_

Acceptable proof of name examples	Acceptable proof of address examples
<p>Current signed passport                      Original birth certificate (UK birth certificate issued within 12 months of the date of birth in full form including those issued by UK authorities overseas                      EEA member state identity card (which can also be used as evidence of address if it carries this)                      UK or EEA photo card driving licence                      Full old-style driving licence                      Photographic registration cards for self-employed individuals in the construction industry -CIS4                      Benefit book or original notification letter from Benefits Agency                      Firearms or shotgun certificate                      Residence permit issued by the Home Office to EEA nationals                      National identity card bearing a photograph</p>	<p>Utility bill issued within the last three months                      Local authority council tax bill for the current council tax year                      Current UK driving licence (but only if not used for the name evidence)                      Bank, Building Society or Credit Union statement or passbook                      Original mortgage statement from a recognised lender issued for the last year                      Solicitors letter confirming recent house purchase or Land Registry confirmation of address                      Council or housing association rent card or tenancy agreement for the current year                      Benefit book or original notification letter from Benefits Agency (but not if used as proof of name)                      Inland Revenue self-assessment/ tax demand                      Electoral Register entry</p>

**Proof of identity for agents, companies and other legal structures**